

# Risk assessment

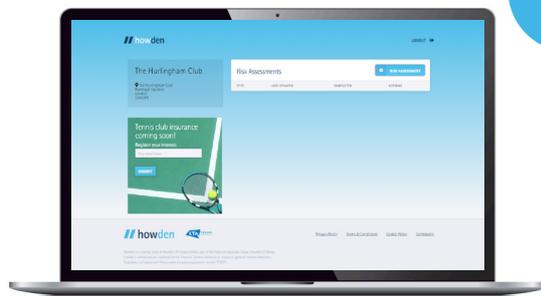
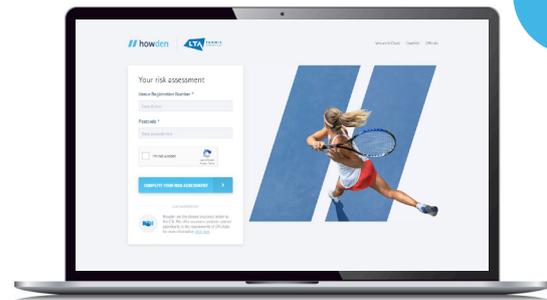
## User manual



# Step-by-step

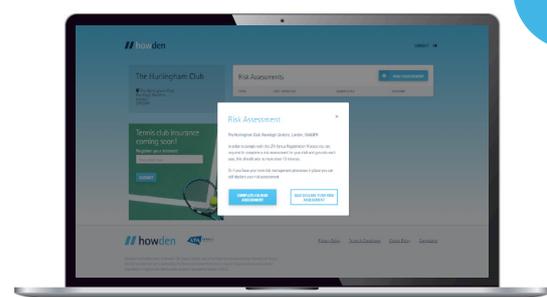
The five simple stages to completing your risk assessment

Login to the risk assessment with your venue ID and venue postcode.

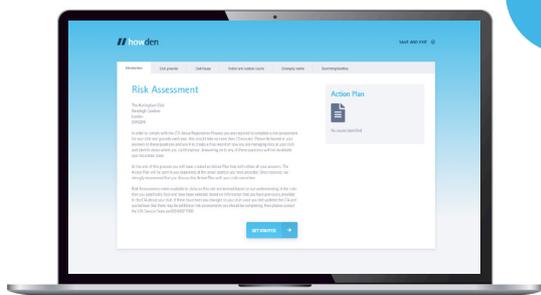


Click the '+risk assessment' button in the top right to begin the process.

If you have your own risk management click the 'self-declare' option if not, choose 'complete LTA risk assessment'.



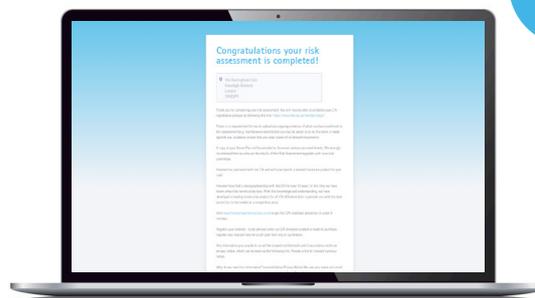
4



Click the 'get started' button to begin, be sure to answer all the yes/no questions on each tab. If you do not, you will be taken back to the missed question. You can save and return to your assessment at any point.

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You will be required to enter your name after the first risk assessment, it will auto-complete these details for the remaining assessments. After risk assessments are completed use the link provided to continue with your LTA registration.



If you have any further questions, please contact Howden on 0121 6678 450.

